



Moses Kotane Institute
INNOVATION. THE FUTURE

**MANAGER: SUPPLY CHAIN MANAGER
3 YEAR CONTRACT
CLOSING DATE: 31 OCTOBER 2018 AT 16:30**

Background: The Moses Kotane Institute is an entity of the KwaZulu-Natal Provincial Government through the Department of Economic Development, Tourism and Environmental Affairs (EDTEA), with a mandate of providing an internationally recognised quality research driving the economic development and innovation in the province. It does this by providing timely and accurate research to support the attainment of radically transformed, inclusive and sustainable economic growth for the province in partnerships with public and private sector. The Institute is seeking to appoint a qualified and experienced supply chain manager to lead and advise on matters relating to procurement of goods and services. **Responsibilities:** Policy development and alignment, demand and acquisition management, contract management, asset management, SCM audit and risk management, leadership, governance and reporting. **Knowledge:** Must have knowledge of PFMA, Treasury regulations and BBBEE codes. **Skills:** Computer (MS package and Pastel), numerical (budget), communication (internal and external stakeholders), good interpersonal skills (teambuilding) and report writing skills (narrative and statistical). Must understand academic and action research projects. Must have strong administrative skills and the ability to work independently. You will be expected to travel between different offices time and again, therefore a driver's licence is a must. **Academic Requirements:** A relevant Master's degree. **Experience:** Minimum 5 years with 3 years in a supply chain management position **Duration:** 3-year fixed contract. **Remuneration:** DPSA Level 10.

Correspondence: If your profile suits this position, please send us your CV, certified copies of qualifications (SAQA evaluated in case of foreign qualifications), drivers' license and professional affiliation certificates. **All correspondence shall be forwarded to Lungiswa Dlamini at lungiswa.dlamini@moseskotane.com by Wednesday, 31 October 2018 at 16:30.** Candidates who do not hear from us four weeks after the closing date may consider themselves unsuccessful. The Institute reserves the right not to appoint. Appointment will be based on the suitability of the candidate in addition to above requirements, as maybe determined by the interviewing panel.